



**JONATHAN E. FIELDING, M.D., M.P.H.**  
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October 21, 2013

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H. *Jonathan E. Fielding*  
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE  
MASTER AGREEMENT WORK ORDER NUMBER PH-001416-W12 WITH  
PUBLIC HEALTH FOUNDATION ENTERPRISES, INC. FOR TEMPORARY  
PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010 to execute Master Agreement Work Orders (MAWO) for the provision of temporary personnel services in amounts not to exceed \$399,999 annually, subject to review and approval by County Counsel, and notification to your Board.

Under this authority, I will execute MAWO Number PH-001416-W12 with Public Health Foundation Enterprises, Inc. (PHFE) in the amount of \$160,920 effective upon execution through May 31, 2015, 100 percent funded by The California Endowment to support the Building Capacity to Conduct Health Impact Assessments (HIAs) project. This project will build departmental capacity to sustain self-supporting HIA programs that inform policy-makers of the potential health effects of proposed policies, programs, plans, and projects in Los Angeles County.

This MAWO will provide a HIA Analyst who will support the Department of Public Health's Office of Health Assessment and Epidemiology in implementing the Building Capacity to Conduct HIAs project by performing quantitative policy analyses and decision modeling, and collaborating with external community, governmental, and non-governmental partners on HIAs. In addition, this position will perform quantitative analyses and HIAs of policy initiatives.

County Counsel has reviewed and approved the MAWO as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:er  
#02761

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors